

EXECUTIVE SECRETARIAT
Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA	✓			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers				
15	D/OEA				
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20					
21					
22					
SUSPENSE		Date			

Remarks:

For any appropriate action

0/ Executive Secretary

Date

ROUTING AND TRANSMITTAL SLIP

Date

TO: (Name, office symbol, room number, building, Agency/Post)

Initials

Date

1. *EO/DDA**2 FEB 1983*2. *A/DDA**3 FEB 1983*3. *DDA**4 FEB 1983*4. *C/Safety Staff*

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DD/A Registry
83-0146/2

12-1

DO NOT use this form as a RECORD of approvals, concurrences, disapproval, clearances, and similar actions

STAT

FROM: (Name, org. symbol, Agency/Post)

Room No.—Eldg.

Phone No.

5/41-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.203

U.S. Department of Labor

Assistant Secretary for
Occupational Safety and Health
Washington, D.C. 20210



OS/A Registry
83-0196/2
Executive Registry
83-0691

Honorable William J. Casey
Director
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Casey:

President Reagan announced on December 9, 1982, his support for greater emphasis on the health and safety of Federal employees. The President's memorandum and policy statement are enclosed for your information.

As Secretary Donovan informed you, the Occupational Safety and Health Administration (OSHA) is increasing its efforts on behalf of Federal employees. Specific initiatives have been developed in the following areas:

- o Resource Targeting. In cooperation with Federal agencies and with assistance from the Office of Workers' Compensation Programs (OWCP), OSHA will begin during Fiscal Year 1983 to utilize a statistical data analysis system to allocate its resources to the workplaces in greatest need of assistance.
- o Training. There are now approximately 30 courses designed for Federal personnel at the OSHA Training Institute in Des Plaines, Illinois. Three more courses will be offered in Fiscal Year 1983 for agency managers, supervisors, employees and employee representatives. There is no charge for any of these courses.
- o Consultation. In Fiscal Year 1983 OSHA is increasing consultative assistance to Federal workplaces. High-hazard workplaces will be contacted by an OSHA representative and will be offered safety and health services from OSHA. Services will include training, technical advice, hazard identification and elimination, and records analysis.
- o Evaluation. The Department of Labor has informed all agency heads on the procedures and criteria that will be used for the evaluation of agency occupational safety and health programs. Greater emphasis will be placed on program strengths and on follow up assistance from OSHA after the evaluation.

DCI
EXEC
1983

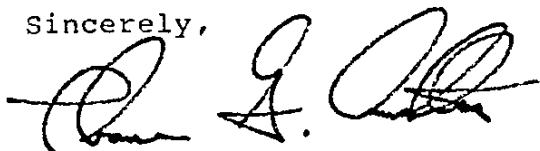
-2-

- o Awards. Awards will be presented annually to Federal departments and agencies in recognition for significant improvement in their safety and health program and reduction in their injury and illness incidence rate. Criteria for agency nomination and award judging are being developed by OSHA in conjunction with the Federal Advisory Council on Occupational Safety and Health.

I have asked my Director of Federal Agency Programs, Mr. John E. Plummer, to discuss with you and your staff how we might work together more effectively to reduce your agency's work related injuries and illnesses.

In the past we have received excellent support from your agency and I look forward to continuing this most productive relationship.

Sincerely,

A handwritten signature in black ink, appearing to read 'Thorne G. Auchter', with a stylized flourish at the end.

Thorne G. Auchter
Assistant Secretary

Enclosures

THE WHITE HOUSE

WASHINGTON

December 9, 1982

MEMORANDUM FOR HEADS OF

EXECUTIVE DEPARTMENTS AND AGENCIES

SUBJECT: OCCUPATIONAL SAFETY AND HEALTH PROGRAM
FOR THE FEDERAL SECTOR

I am announcing today, through the issuance of the enclosed policy statement, a major effort directed towards the reduction of illnesses and injuries among Federal workers.

The human suffering which results from work-related injuries and illnesses in the Federal sector must be addressed effectively. Today, I am asking that each head of an agency or a Department review existing safety and health programs and, with the help and advice of the Department of Labor's Occupational Safety and Health Administration, take every step possible to reduce the number of occupational injuries and illnesses occurring in the Federal sector. The Federal government remains the Nation's largest single employer and has represented in its workplaces all of the hazards found in private industry. Through effective administration, the Federal workplace can serve as a model for the private sector. That is what I am asking you to accomplish.

Besides our overriding goal of providing a safer and healthier workplace for Federal employees, this effort should result in significant cost savings. Reducing these financial and human losses depends on your commitment and the commitment of your senior staff, managers, supervisors and employees. I expect you to work together -- calling upon the Department of Labor for assistance -- to develop improved occupational safety and health programs for your employees.

I urge you to study your operations thoroughly to find more and better ways by which you can reduce the injuries, illnesses, and associated costs in your jurisdictions.

Ronald Reagan

THE WHITE HOUSE

WASHINGTON

December 9, 1982

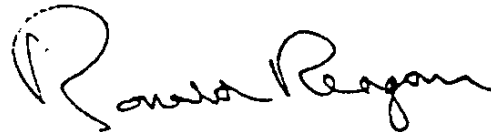
STATEMENT BY THE PRESIDENT

I am today announcing a program which will improve our efforts to reduce work-related injuries and illnesses in the Federal workforce. In this Administration, great strides have been made by the Department of Labor's Occupational Safety and Health Administration in attempting to provide a safer and healthier workplace in the private sector. We must make equal improvements in our programs for the Federal worker.

In keeping with my dedication to improve the efficiency of government, I am committed to both a reduction in injuries and illnesses and a reduction in accompanying costs. Today, I am making it the responsibility of all Federal managers, supervisors and employees to take an active part in this program to improve the record of the Federal government in the area of occupational safety and health.

In so doing, I have directed the Secretary of Labor, in consultation with the Federal Advisory Council on Occupational Safety and Health, to develop additional strategies to stimulate joint problem-solving activities throughout the government. I am also authorizing a system of Presidential awards to be presented annually to those agencies showing the greatest commitment and results in improving the safety and health conditions for their workers.

The Federal government's most valuable resource is its dedicated and highly skilled workforce. Today, we embark on a program for Federal employees that will bring down injury and illness rates and thereby reduce human suffering.

A handwritten signature in dark ink, reading "Ronald Reagan". The signature is written in a cursive style with a large, stylized "R" at the beginning.

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Chief. Safety Staff, DDA

EXTENSION

NO.

DD/A Registry

83-0196/1

STAT

DATE

24 January 1983

STAT
STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

		DATE		OFFICER'S INITIALS
		RECEIVED	FORWARDED	
1.	EO/DDA 7D-24 Hdqs.	25 JAN 1983	25 JAN 1983	AK
2.				
3.	DDA 7D-24 Hdqs.	25 JAN 1983		J
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DD/A REGISTRY
FILE: 12-1

83-0196/1

24 J

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Chief, Safety Staff, DDA

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SUBJECT: Occupational Safety and Health Administration
Services to Government Agencies

REFERENCE: Letter to DCI from Secretary of Labor
Dated 18 January 1983 Subject: Same as Above

1. The reference advises of services available in assisting agencies in conducting Occupational Safety and Health Programs, with such services being provided by the Occupational Safety and Health Administration (OSHA) of the Department of Labor. It also suggests that Assistant Secretary for Occupational Safety and Health, Thorne G. Auchter will contact the DCI to explain the assistance program.

2. I thought I might mention here, rather than wait for our monthly meeting, that we in Safety have been dealing with the OSHA since its creation and have a pretty good working relationship with them. For your information, the following summarizes our dealings with them.

a. They evaluated the Agency's Safety Program in 1974 and 1977.

b. We deal primarily with the Office of Federal Agency Safety Programs under the OSHA and have good rapport with several, including the Deputy Director Bob Broderick.

c. We invited them in some time ago to assist us in surveying one of our encapsulation processes

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d. We call them periodically if we need clarification of one of their rules.

e. We send two annual reports based on guidelines provided by OSHA; one is a statistical report covering occupational injuries, illnesses, days lost, types, etc.; and the second is a comprehensive report, including a 45 point questionnaire, covering the entire safety and health program.

3. We will wait and see what new services they are offering and if it is something worthwhile, we will certainly be in touch with OSHA. Thought the above may be helpful in case someone queried you regarding the Secretary of Labor's letter to the DCI.



STAT

REFERENCE

U.S. DEPARTMENT OF LABOR

SECRETARY OF LABOR
WASHINGTON, D.C.

JAN 18 1983

83-0374

Registry
83-0196

Honorable William J. Casey
Director
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Casey:

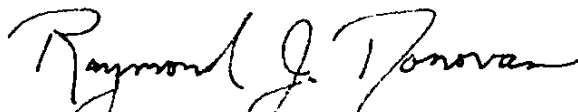
President Reagan announced on December 9, 1982, a program of increased emphasis to protect the safety and health of Federal employees.

I am offering the services of the Department of Labor, in particular those of the Occupational Safety and Health Administration, to assist your safety and health staff in the reduction of workplace injuries and illnesses. The expanded services in this non-adversarial approach to occupational safety and health, offer a balanced program of safety and health services. Included in this new program are procedures to evaluate Federal agency safety and health programs, expanded Federal agency consultation, and a new targeting system based on workers compensation data, to identify and evaluate Federal worksite hazards.

Assistant Secretary for Occupational Safety and Health,
Thorne G. Auchter will contact you to outline in greater detail our assistance program.

President Reagan stated, "It is the responsibility of all Federal managers, supervisors and employees to take an active part in this program." I look forward to your continued commitment and cooperation in achieving the President's expressed policy of reducing injuries and illnesses among Federal workers.

Sincerely,


Raymond J. Donovan

Enclosures



THE WHITE HOUSE
WASHINGTON

High Registry
82-2959

December 9, 1982

MEMORANDUM FOR HEADS OF

EXECUTIVE DEPARTMENTS AND AGENCIES

SUBJECT: OCCUPATIONAL SAFETY AND HEALTH PROGRAM
FOR THE FEDERAL SECTOR

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Besides our overriding goal of providing a safer and healthier workplace for Federal employees, this effort should result in significant cost savings. Reducing these financial and human losses depends on your commitment and the commitment of your senior staff, managers, supervisors and employees. I expect you to work together -- calling upon the Department of Labor for assistance -- to develop improved occupational safety and health programs for your employees.

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Ronald Reagan

THE WHITE HOUSE

WASHINGTON

December 9, 1982

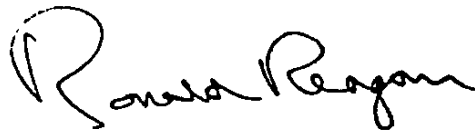
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